




sales@distinctive-systems.com

 01904 692269 (Option 1)



Coach
Manager

Coach Manager

Coach Manager is a start to finish solution for the management of private hire and contract work specially designed for coach, minibus, chauffeur and community transport operators. The system is in daily use with over 1,000 operators and handles 1.85 million private hires per annum.

The software offers secure handling of bookings, easy and efficient allocation of vehicles and drivers, client confirmations, driver work tickets, invoicing and a built-in sales ledger with extensive financial reporting facilities and an optional link to Sage 50.

Our award winning set of cloud based portals, known collectively as the Coach Manager Online Portal, opens up remote access to Coach Manager for an operator's clients, drivers and operations staff.

It is available as a full version or an Express version. Our Express versions are intended for operators with relatively straightforward needs.

Coach Manager has been designed to meet the requirements of the biggest and most demanding operators in the country. It is the result of many tens of thousands of hours of development. As a consequence it includes more features and offers greater flexibility, reliability and performance than anything else on the market.

As we recognise many operators don't require such a comprehensive solution, we offer a simplified Express version of Coach Manager. In addition, to keep within the budgets of many smaller operators, we also offer it in a choice of booking capacities.

We believe this approach offers the best possible solution for every operator. This is especially the case for smaller operators who can take advantage of our keen entry level pricing, yet still be assured they will never outgrow the capabilities of the system.

Our Express versions are intended for operators handling relatively straightforward types of work. Coach Manager Express is ideal for an operator carrying out a typical mix of local and national private hires, plus some school contracts.

It covers the same ground as the full version, but some features have been simplified or taken out to make it easier to use and faster to learn.

Coach Manager Express can be upgraded to the full version at any time.

Our limited capacity versions are there to reduce the cost of ownership for operators with smaller fleet sizes.

By choosing a capacity level that is just sufficient for their current requirements, operators can avoid having to pay for more capacity than they actually need.

Operators can upgrade to the next capacity level as and when their business grows, until ultimately reaching the unlimited capacity level.

Both Express and full versions are available with limited or unlimited capacities.

Coach Manager Full Version Enhancements

The Express version of Coach Manager is intended for operators handling relatively straightforward types of work. It is ideal for an operator carrying out a typical mix of local and national private hires, plus some school contracts.

It covers the same ground as the full version, but some features have been simplified or taken out to make it easier to use and faster to learn.

Coach Manager Express can be upgraded to the full version at any time. Please see below the additional features included with the full version of the system.

System wide features

Multiple company, multiple base structure

Comprehensive security system (limited facility in Coach Manager Express)

Notes

Code facilities (limited to one client code in Coach Manager Express)

Data titles

User definable reports

Stored search criteria and ordered by facility for use with reports

User definable grid design

Group by facility for use in grids

Vehicle and driver logs

Clients

Driver preference system

Client default booking type and vehicle livery

Drivers

User definable bases and licence categories

Driver suitability system

Driver log system

Part time/secondary driver flags

Usual vehicle field

Employment start/finish date fields, date of birth

Licence details

Licencecheck Integration (limited functionality within Express)

Vehicles

User definable facilities, licence details, date of registration

Vehicle log system

Comprehensive vehicle description including fleet number

Work Tickets

User definable colour scheme

Invoices

Free entry invoices with unlimited detail lines and copy facility

User definable colour scheme

Contracts

Unlimited cost adjustments with date, description, amount and nominal code on each contract

Additional pricing details with invoice flag, price (per journey or day), VAT code, nominal code and invoice description on each movement



Coach Manager™
private hire & contract booking system

☎: 01904 692269 (option 1)

✉: sales@distinctive-systems.com
www.distinctive-systems.com

Unlimited vehicle facility requests on each movement

Unlimited costs with description, amount and nominal code on each movement

Private Hires

Hold invoice flag on each private hire

Unlimited vehicle facility requests on each movement

Unlimited tasks with description, user definable task type, complete by date and completed flag on each movement

Unlimited costs with description, amount and nominal code on each movement

Quotation & Private Hire Tasks

User defined task types for grouping and reporting

Pop-up task alerts

Complete by dates and ability to assign tasks to specific staff

Allocation warnings of uncompleted tasks

Tasks grid for management and overview

Locations

Pricing system by client ID, seating capacity and vehicle type

Quotations

Multiple Vehicle Variations within a Movement

Diary

Vehicle allocations checked for conflicting bookings and log entries

Vehicles and drivers can be allocated directly onto the second and third grids using drop-downs

Driver allocations checked for conflicting bookings, log entries, licence suitability and basic driving hours compliance

Allocations

Vehicle drop-down displays colour coded log entry for each vehicle

Driver drop-down displays colour coded log entry plus booking suitability rating and client preference rating for each driver

Vehicle allocations checked for conflicting bookings and log entries

Driver allocations checked for conflicting bookings, log entries, licence suitability and basic driving hours compliance

Scheduling

Vehicle information displays colour coded log entry for each vehicle

Driver information displays colour coded log entry plus booking suitability rating and usual vehicle for each driver

Scheduled vehicles checked for conflicting bookings and log entries

Scheduled drivers checked for conflicting bookings, log entries, licence suitability and basic driving hours compliance

Letters

Optional full colour graphical letterhead image on covering letters

User definable colour scheme for movement details and acceptance form

Letters automatically selected for despatch via fax

To enquire about the cost of an upgrade to the full version of Coach Manager please do not hesitate to contact sales@distinctive-systems.com or call 01904 692269 (option 1).

When upgrading from Coach Manager Express to the full version you will also receive one training day where a member of our Training Team will take you through the additional features.

Allocations

Coach Manager

File Database Records Edit Grid Reports View Run Tools Connect Window Help

Allocations - 04 January 2021

Grid Reports

Date: 04/01/2021

Private Hires: Contracts:

Base: All Booking Type: All Seats: All Vehicle Type: All Driver Type: All Provisional:

Status	Track	Start	Pick-up	Pickup Point	Destination	Arrival	Leave	Back	Finish	Seats	Vehicle Type	Vehicle ID	Driver Type	Driver ID	Vehicle ID /
		07:20	08:00	High Street, Boston...	Askham Fields Lan...	08:40	09:00		09:15	17	Mini	DS07 CDE	Driver	CAC	100 DS
		07:30	08:05	Thorpe Lane, Cawo...	Tadcaster Grammar...	08:45	08:50		09:14	53	Standard	DS08 TYU	Driver	JBR	DS 21
		07:45	08:05	Copmanthorpe, Mai...	Tadcaster Grammar...	08:30	08:35		09:00	53	Standard	YG12 PBX	Driver	CRH	DS 6888
		07:55	08:10	Long Marston	Green Lane, Acomb	08:25	08:45		09:00	53	Standard	HG57 PBX	Driver	MJM	DS 8668
		08:15	08:20	Shipton	Forestgate, Haxby, ...	08:35	08:55		09:05	70	High	DS 8668	Driver	BGR	DS07 CDE
		08:45	08:45	Amy Johnson Way, ...	888 Hull Road, York...	10:25	10:30		10:50	19	Mini	YY53 DZV	Driver	WCJ	DS08 TYU
		09:20	09:30	Hamilton Drive, Hol...	Heslington Lane, F...	09:35	10:00		10:15	53	Standard	YG12 PBX	Driver	CRH	DS700
		09:35	09:45	Haxby, The Village	Hawthorn Terrace, ...	09:55	10:10		10:20	21	Mini	YK67 PCV	Driver	GRF	HG57 PBX
		10:50	11:05	Askham Bryan, HM...	Tower Street, York...	11:20	12:00		12:10	21	Mini	YK67 PCV	Driver	GRF	MC56 TKD
		13:45	14:00	Heslington Lane, F...	Hamilton Drive, Hol...	14:05	14:30		14:40	53	Standard	YG12 PBX	Driver	CRH	PR05 GAR
		15:00	15:20	Hull Road, York	Amy Johnson Way, ...	17:05	17:05		17:25	19	Mini	YY53 DZV	Driver	WCJ	YA13 FFA
		15:05	15:45	Tadcaster Grammar...	Thorpe Lane, Cawo...	16:15	17:00		17:40	53	Standard	DS08 TYU	Driver	JBR	YG12 PBX
		15:10	15:15	Hawthorn Terrace, ...	The Village, Haxby	15:45	15:50		16:00	21	Mini	YK67 PCV	Driver	GRF	YK67 PCV
		15:25	15:35	Green Lane, Acomb	Long Marston	15:45	16:15		16:30	53	Standard	YG12 PBX	Driver	CRH	YY13 TXD
		15:25	15:45	Tadcaster Grammar...	Main Street, Copma...	16:15	16:20		16:45	53	Standard	HG57 PBX	Driver	MJM	YY18 HRK
		15:40	16:00	Askham Fields Lan...	High Street, Boston...	16:25	16:50		17:25	17	Mini	DS07 CDE	Driver	CAC	YY53 DZV
		15:40	15:50	Forestgate, Haxby...	Shipton	16:05	16:25		16:35	70	High	DS 8668	Driver	BGR	Records: 16
		16:35	16:45	Tower Street, York	Askham Bryan, HM...	17:00	17:50		18:05	21	Mini	YK67 PCV	Driver	GRF	Driver ID /
		17:40	18:00	Forte Post House, ...	Angel & White Hors...	18:30	22:30	22:45	23:15	49	Exec	DS 6888	Driver	LDS	BA

Record: 1 of 23

Booking ID: C 17/1052 (School)
Client ID: ASK001
Name: Mr M Lumley-Jones
Company: Askham Bryan College
A/C Balance: £0.00

Pick-up Instructions: Opposite Library
Destination Instructions: Askham Bryan College

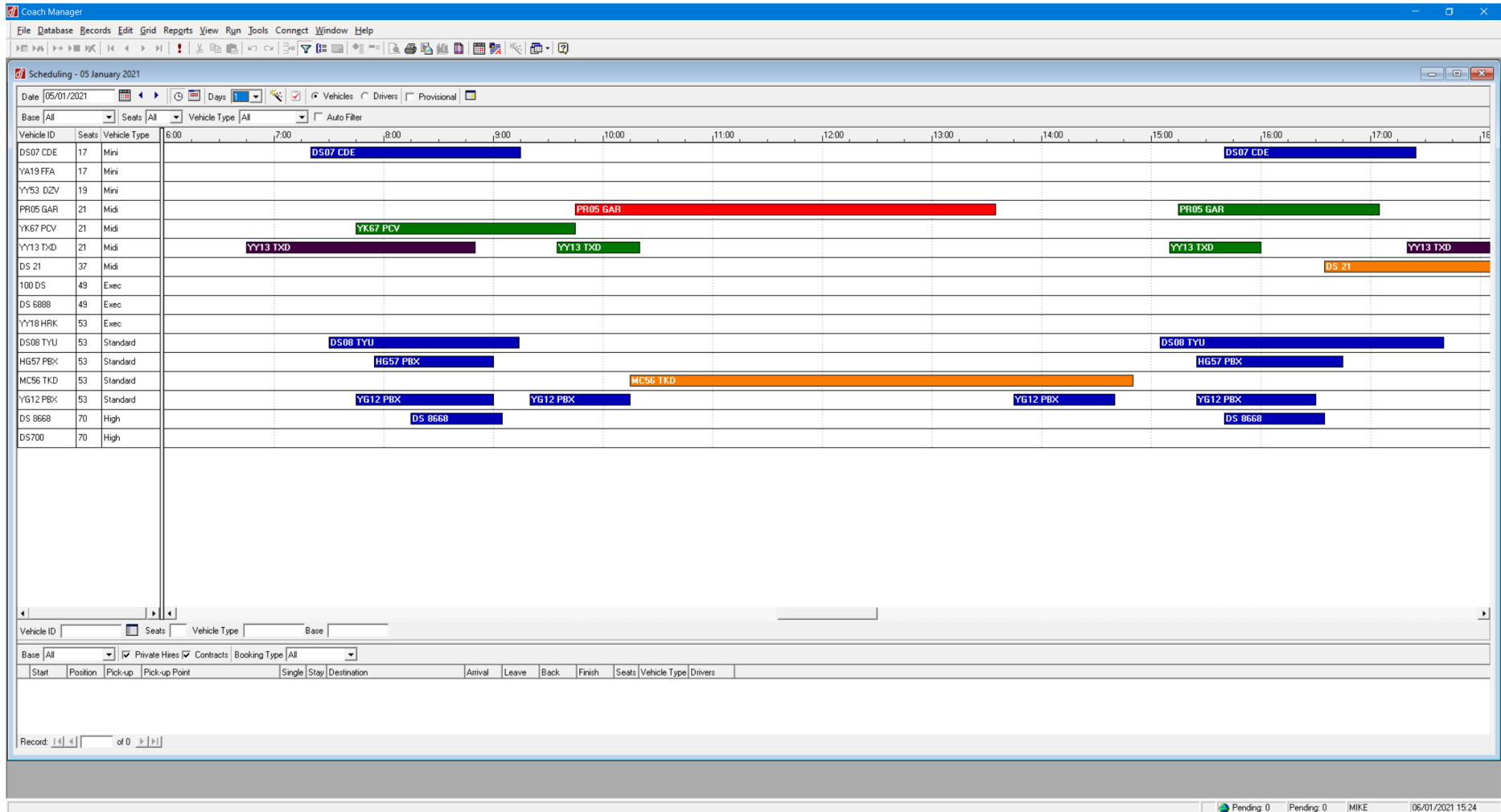
Date: 04/01/2021 Driver ID: CAC Driver Type: Tour/Driver Driver Name: Clive Carpenter Part Time: Secondary:

Start	Pick-up	Pickup Point	Single Stay	Destination	Arrival	Leave	Back	Finish	Booking Type	Client ID	Booking ID
07:20	08:00	High Street, Boston Spa	<input checked="" type="checkbox"/>	Askham Fields Lane, Askham...	08:40	09:00		09:15	School	ASK001	C 17/1052
15:40	16:00	Askham Fields Lane, Askham...	<input checked="" type="checkbox"/>	High Street, Boston Spa	16:25	16:50		17:25	School	ASK001	C 17/1053

Records: 2 | Log Entry: Comment:

Pending: 0 | Pending: 0 | MIKE | 06/01/2021 15:17

Scheduling



Quotation

Distinctive Systems Ltd AJF

Amy Johnson Way
York
YO30 4XT

Quotation ID	1810
Date	17/02/2021

Tel No: 01904 692269
Fax No: 01904 690810

E-mail: sales@distinctive-systems.com
Website: www.distinctive-systems.com

Registered in England No. 1632153

CPT Associate Member

Mr J Sommerville Business Manager Deangate Manor School Deangate York YO1 7JA
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Thank you for your enquiry received today. We are pleased to be able to quote for your requirements as detailed below.

First Pick-up	Deangate, York
Pick-up Date	Wed 24/03/2021 Time 09:30
Passengers	

Destination	The Discovery Centre
Back Date	Wed 24/03/2021 Time 14:45
Distance	58.2

Quantity	Seats	Description	Unit Price	Price	VAT %	VAT	Total
1	53	Standard Coach	£230.00	£230.00	0	£0.00	£230.00
				<u>£230.00</u>		<u>£0.00</u>	<u>£230.00</u>

This quotation has been given to you based on the times and destination given to us. Should you wish to vary any of the details then the price will alter accordingly.

Mr J Sommerville
Business Manager
Deangate Manor School
York
YO1 7JA

17/02/2021

Our Ref 6001

Dear Mr Sommerville

Confirmation of Hire

Thank you for accepting our quotation for your vehicle requirements and confirmation of these are shown on the enclosed Movement Details.

As your journey requirements fit between a morning and afternoon school run, we have been able to discount the hire charge considerably. A condition of this hire charge is that you must leave your destination at the time shown or recommended by your driver and if you do not adhere to this and the vehicle is not available to complete its afternoon commitments through no fault of the coach driver, our company or unforeseen road conditions, then you will be invoiced for the cost of the replacement vehicles.

The total price of the booking is £230.00 and we will require payment in accordance with our payment terms, which are: - 14 days following end of month.

Although we endeavour to offer the most competitive prices for the hire of coaches, they do reflect the quality of our vehicles, staff and the service that we provide, all of which we regularly monitor to ensure our level of service is maintained.

We would ask you to take a few moments to study our terms and conditions which are set out on the reverse of our headed notepaper.

We look forward to seeing you on the day of hire, but should you have any queries then do not hesitate in contacting us.

Yours sincerely

Andrew Fraser
Sales Director
Distinctive Systems Ltd AJF

Movement Details

Client ID	DEA001	Private Hire ID	6001
Client	Mr J Sommerville	Movement ID	9224
Company	Deangate Manor School	Status	Firm
Client Ref 1	1	Passengers	
Client Ref 2		Distance	58.2

First Pick-up	Deangate, York	Destination	The Discovery Centre
Pick-up Date	Wed 24/03/2021 Time 09:30	Arrival Date	Wed 24/03/2021 Time 10:05
Single Journey	No	Leave Date	Wed 24/03/2021 Time 14:05
Vehicle To Stay	No	Back Date	Wed 24/03/2021 Time 14:45

First Pick-up Instructions	Destination Instructions
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Deangate Manor School

Carlisle Road
Leeds
LS10 1LB

Seats	Vehicle Description	Vehicle No	Price	VAT %	VAT	Total
53	Standard Coach	1	£230.00	0	£0.00	£230.00
Movement Totals			£230.00		£0.00	£230.00

Driver Description	Vehicle No	Driver Description	Vehicle No
Driver	1		

Note Standard Coach facilities include Courier Seat, Radio/PA and Seat Belts

Bookings - Drivers Earliest Start Date/Time Order Mon 08/02/2021

Driver Name	Start	Pick-up	Pick-up Point	Single	Stay	Destination	Arrival	Leave	Back	Finish	Seats	Vehicle Type	Vehicle ID
Clive Carpenter	07:20	08:00	High Street, Boston Spa	Yes	No	Askham Fields Lane, Askham Bryan	08:40	09:00		09:15	17	Mini	DS07 CDE
	15:40	16:00	Askham Fields Lane, Askham Bryan	Yes	No	High Street, Boston Spa	16:25	16:50		17:25	17	Mini	DS07 CDE
Justin Ratcliffe	07:30	08:05	Thorpe Lane, Cawood	Yes	No	Tadcaster Grammar School	08:45	08:50		09:14	53	Standard	DS08 TYU
	10:55	11:00	10 St Catherines Close, Skelton	No	Yes	Tower St, York	11:15	14:30	14:45	14:55	53	Standard	DS08 TYU
	15:05	15:45	Tadcaster Grammar School	Yes	No	Thorpe Lane, Cawood	16:15	17:00		17:40	53	Standard	DS08 TYU
Christopher Hepple	07:45	08:05	Copmanthorpe, Main Street	Yes	No	Tadcaster Grammar School	08:30	08:35		09:00	53	Standard	YG12 PBX
	09:20	09:30	Hamilton Drive, Holgate	Yes	No	Heslington Lane, Fulford	09:35	10:00		10:15	53	Standard	YG12 PBX
	13:45	14:00	Heslington Lane, Fulford	Yes	No	Hamilton Drive, Holgate	14:05	14:30		14:40	53	Standard	YG12 PBX
	15:25	15:35	Green Lane, Acomb	Yes	No	Long Marston	15:45	16:15		16:30	53	Standard	YG12 PBX
Diane Morris	07:55	08:10	Long Marston	Yes	No	Green Lane, Acomb	08:25	08:45		09:00	53	Standard	HG57 PBX
	15:25	15:35	Green Lane, Acomb	Yes	No	Long Marston	15:45	16:15		16:30	53	Standard	YG12 PBX
Michael McPherson	07:55	08:10	Long Marston	Yes	No	Green Lane, Acomb	08:25	08:45		09:00	53	Standard	HG57 PBX
	15:25	15:45	Tadcaster Grammar School	Yes	No	Main Street, Copmanthorpe	16:15	16:20		16:45	53	Standard	HG57 PBX
Barry Richardson	08:15	08:20	Shipton	Yes	No	Forestgate, Haxby, York	08:35	08:55		09:05	70	High	DS 8668
	15:40	15:50	Forestgate, Haxby, York	Yes	No	Shipton	16:05	16:25		16:35	70	High	DS 8668
Mike Henderson	08:40	09:00	Front Street, Acomb	No	No	Warminster	14:15	14:20	19:35	19:50	21	Midi	YK67 PCV
Richard Martin	08:40	09:00	Front Street, Acomb	No	No	Warminster	14:15	14:20	19:35	19:50	53	Standard	MC56 TKD
Janet Matteo	08:45	08:45	Amy Johnson Way, New Earswick, York	Yes	No	888 Hull Road, York	10:25	10:30		10:50	19	Mini	YY53 DZV
	15:00	15:20	Hull Road, York	Yes	No	Amy Johnson Way, New Earswick	17:05	17:05		17:25	19	Mini	YY53 DZV
Bill Jackson	08:45	08:45	Amy Johnson Way, New Earswick, York	Yes	No	888 Hull Road, York	10:25	10:30		10:50	19	Mini	YY53 DZV
	15:00	15:20	Hull Road, York	Yes	No	Amy Johnson Way, New Earswick	17:05	17:05		17:25	19	Mini	YY53 DZV
George Fitzpatrick	09:35	09:45	Haxby, The Village	Yes	No	Hawthorn Terrace, New Earswick	09:55	10:10		10:20	21	Midi	YY13 TXD
	10:50	11:05	Askham Bryan, HM Prison	Yes	No	Tower Street, York	11:20	12:00		12:10	21	Midi	YY13 TXD
	15:10	15:15	Hawthorn Terrace, New Earswick	Yes	No	The Village, Haxby	15:45	15:50		16:00	21	Midi	YY13 TXD
	16:35	16:45	Tower Street, York	Yes	No	Askham Bryan, HM Prison	17:00	17:50		18:05	21	Midi	YY13 TXD

Record Count = 25

Driver Name	Driver Type	Category	Comment
Bernard Appleyard	Driver		Unscheduled 01904 692269
Bryan Anderson	Driver		Unscheduled 01904 509213
David Harvey	Driver		Unscheduled 01904 732832
Darren Matteo	Driver		Unscheduled 01904 609387
Linda Kavanagh	Courier	Part Time	Unscheduled 01904 491282
Leonard Skerrett	TourDriver		Unscheduled 01904 622937
Malcolm Hancock	TourDriver		Unscheduled 01904 673892
Maureen Sinclair	Driver		Unscheduled 01904 410987
Norman Rhodes	TourDriver		Unscheduled 01904 783028
Peter Mitchell	Driver		Unscheduled 01937 832987
Phil Reynolds	TourDriver		Unscheduled 01904 793022
Robert Deacon	TourDriver		Unscheduled 01904 720938
Simon King	Driver		Unscheduled 01904 672323
Simon Priestman	Driver	Part Time	Unscheduled 01904 823048
Sean Burley	Driver		Unscheduled 01904 492887

Work Ticket

Distinctive Systems Ltd AJF

Amy Johnson Way
York
YO30 4XT

Tel No: 01904 692269
Fax No: 01904 690810

E-mail: sales@distinctive-systems.com
Website: www.distinctive-systems.com

Client	Mr J Sommerville
Department	Business Manager
Company	Deangate Manor School
Address	Deangate York
Post Code	YO1 7JA
Tel No	01904 629839
Ref 1	1
Ref 2	

Emergency Tel Nos	01904 692269
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Seats	53
Vehicle Type	Standard Coach
Reg No	
Fleet No	

Private Hire ID	6001/9224
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Driver Type	Driver
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Description	
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First Pick-up	Deangate, York	Single Journey	No	Total Distance	58.2
Destination	The Discovery Centre	Vehicle To Stay	No	Empty Distance	5.9

Date	Time	Type	Location
Wed 24/03/2021	09:20	Start	York - Amy Johnson Way, York YO304
	09:25	Position	Deangate, York Deangate Manor School
	09:30	Pick-up	Deangate, York
	10:05	Arrival	The Discovery Centre Carlisle Road Leeds LS10 1LB
	14:05	Leave	The Discovery Centre
	14:45	Back	Deangate, York
	14:55	Finish	York - Amy Johnson Way, York YO304

Ensure you ask passengers to wear seat belts

Coach Manager Printed: 17/02/2021 14:07:20

Location	Start	First Pick-up	Last Set-down	Finish	Adults	
Actual Time					Children	
Tacho Reading					Total Pax	

Invoice

Distinctive Systems Ltd AJF

Amy Johnson Way
York
YO30 4XT

Tel No: 01904 692269
Fax No: 01904 690810

E-mail: sales@distinctive-systems.com
Website: www.distinctive-systems.com

Registered in England No. 1632153

CPT Associate Member

Invoice No	17109
Invoice Date	17/02/2021
Terms of Trade	14 days following end of month
Client ID	DEA001

Mr J Sommerville
Business Manager
Deangate Manor School
Deangate
York
YO1 7JA

Private Hire ID	Pick-up Date/Time	First Pick-up	Destination	Client Ref 1	Client Ref 2		
6001/9224	24/03/2021 09:30	Deangate, York	The Discovery Centre	1			
Quantity	Seats	Description	Unit Price	Price	VAT %	VAT	Total
		Less items on Invoice No 17108		-£230.00		£0.00	-£230.00
1	53	Standard Coach	£370.00	£370.00	0	£0.00	£370.00
Invoice Totals				<u>£140.00</u>		<u>£0.00</u>	<u>£140.00</u>

Coach Manager Printed: 17/02/2021 14:11:40

Invoice No	17109	Terms of Trade	14 days following end of month
Invoice Date	17/02/2021	Invoice Total	£140.00
Client ID	DEA001	Send To	Distinctive Systems Ltd AJF

Remittance Advice

Please detach this remittance advice and return it with your payment

Aged Debt Analysis - Wed 17/02/2021

Client ID	Name	Company	Tel No	Credit Limit	Future	0-30 Days	31-60 Days	61-90 Days	> 90 Days	Total	
ALL002	Mr Allison		01904 632541	£500	£0.00	£315.00	£0.00	£0.00	£0.00	£315.00	
BAR001	Mrs J Carpenter	Barclays Bank plc	01904 811006	£500	£0.00	£0.00	£0.00	£390.00	£0.00	£390.00	
BIS001	Mrs R Walker	Bishopthorpe Infant School	01904 711203	£500	£0.00	£345.00	£0.00	£0.00	£0.00	£345.00	
BRA001	Mr R Fitzgerald	Bramley Hall School	01904 646455	£2,500	£0.00	£555.00	£0.00	£555.00	£0.00	£0.00	
CAR001	Mrs Potter	Carr Junior School	01904 746900	£500	£0.00	£185.00	£0.00	£0.00	£0.00	£185.00	
CLI001	Miss P Fisher	Clifton Moor Community Centre	01904 340150	£500	£0.00	£0.00	£0.00	£0.00	£442.25	£442.25	
DEA002	Mr S Barker	Dean Court Hotel	01904 552255	£500	£0.00	£207.00	£0.00	£0.00	£0.00	£207.00	
ELV001	Mr J Hargreaves	Elvington Junior School	01904 692269	£500	£0.00	£380.00	£0.00	£0.00	£0.00	£380.00	
HAR003	Mrs K Harding		01904 664423	£500	£0.00	£282.50	£0.00	£0.00	£0.00	£282.50	
HUR001	Hurst		07756124578	£500	£0.00	£663.00	£0.00	£0.00	£0.00	£663.00	
JEN005	Jenkins		01904 587421	£500	£0.00	£230.00	£0.00	£0.00	£0.00	£230.00	
JOH001	Mr R Overall	John Smiths Brewery	01937 712320	£500	£0.00	£589.00	£0.00	£0.00	£0.00	£589.00	
LAK001	Mr Sellers	Lakeside Primary School	01904 658241	£500	£0.00	£0.00	£0.00	£0.00	£420.00	£420.00	
LES001	Miss A Lester		01904 493821	£500	£0.00	£0.00	£0.00	£0.00	£331.00	£331.00	
LON001	Mr R Long		01937 821009	£500	£0.00	£519.00	£0.00	£0.00	£0.00	£519.00	
TAD003	Mr G Bennett	Tadcaster British Legion Club	01937 793849	£500	£0.00	£0.00	£0.00	£0.00	£375.00	£375.00	
TAD004	Mr P Miller	Tadcaster Theatregoers	01937 823401	£500	£0.00	£335.00	£0.00	£0.00	£0.00	£335.00	
TOL002	Miss E Bainbridge	Tollerton Ladies Circle	01904 832908	£500	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
VAL001	West	Vale of York Academy Youth Club	01904 394563	£500	£0.00	£0.00	£0.00	£0.00	£270.00	£270.00	
WIG001	Mr R Nolan	Wigginton Retirement Club	01904 723034	£500	£0.00	£0.00	£0.00	£0.00	£190.00	£190.00	
YEA001	Mrs Mitchell	Yearsley Grove Primary School	01904 445897	£500	£0.00	£0.00	£0.00	£280.00	£0.00	£280.00	
YOR004	Mr T Russell	York Historical Society	01904 490023	£500	£0.00	£325.00	£0.00	£0.00	£0.00	£325.00	
YOR011	Davidson	York Swim Team	01904 692269	£500	£0.00	£0.00	£0.00	£0.00	£265.00	£265.00	
Record Count = 23						£0.00	£3,820.50	£0.00	£1,225.00	£2,293.25	£7,338.75

ORDER BY ClientID,Date

Statement

Distinctive Systems Ltd AJF

Amy Johnson Way
York
YO30 4XT

Tel No: 01904 692269
Fax No: 01904 690810

E-mail: sales@distinctive-systems.com
Website: www.distinctive-systems.com

Registered in England No. 1632153

CPT Associate Member

Client ID	YOR001
Date	18/02/2021

Mr N Morgan
The Drum Major
York Marching Band
19 Acaster Lane
Bishopthorpe
York
YO23 2SA

Type	Date	Inv/Pay/Adj No	Comment	Value 1	Value 2	Total	Balance
IN	18/02/2021	17115	Private Hire	£600.00	£0.00	£600.00	£600.00
IN	18/02/2021	17116	Private Hire	£574.00	£0.00	£574.00	£574.00
IN	18/02/2021	17117	Private Hire	£517.50	£0.00	£517.50	£517.50
IN	18/02/2021	17118	Private Hire	£898.70	£0.00	£898.70	£898.70
Amount Due							£2,590.20

Aged Analysis	Future	0-30 Days	31-60 Days	61-90 Days	> 90 Days	Total
	£0.00	£2,590.20	£0.00	£0.00	£0.00	£2,590.20

Online Portals

Distinctive Systems has released a suite of Online Portals for our Coach Manager private hire and contract booking system. Between them they bring powerful and extensive cloud-based functionality to Coach Manager that is of huge benefit to any operator looking to modernise key areas of their business.

The Client Portal lets an operators' clients request and accept quotations, list and check their bookings, view a statement of account and make secure online payments via an intuitive desktop and mobile friendly browser interface.

The Driver Portal lets drivers log in securely to an intuitive desktop and mobile friendly website where they can view an online diary showing the bookings they have been allocated to. Clicking on a booking will immediately bring up the full details of its work ticket.

The Operations Portal lets traffic office staff log in remotely to view all the bookings for a given day in a diary and then add, or change, vehicle and driver allocations. To simplify selection it can filter down to showing just available vehicles and drivers.

All of the portals run in a web browser on a smartphone, tablet, laptop or desktop computer, making it easy for you to communicate with clients and staff.

The portals can either be hosted on an operator's own web server, or can be hosted by Distinctive Systems for just £16.25 a month. Please see our Coach Manager Website and Portal Requirements document for details about the prerequisites you will need to consider.


All three portals are free of charge for users with a current subscription or software maintenance agreement.


Operators who don't already have a website can, if they wish, build one from scratch entirely within Coach Manager from a set of simple to use templates and without the need for any previous experience.

A theme is required to style your website to the look you would like. Our standard themes are pre-built templates that are available free of charge. The initial set up of the Coach Manager Online website and Portals includes up to one hour of theme customisation, including the changing of colours, adding your company logo and header images, plus the inclusion of social media links. Any changes beyond the initial one hour will be chargeable at a rate of £100 per hour (excluding VAT). Alternatively, a custom theme can be created to match your requirements, this is also charged at £100 per hour (excluding VAT). Most custom themes take between four to six hours to create. If you are interested in a customised theme, we will discuss your requirements and provide an estimate before any work commences.



Coach Manager[™]
private hire & contract booking system

 : 01904 692269 (option 1)

 : sales@distinctive-systems.com
www.distinctive-systems.com

Operations Portal

The screenshot shows the 'Operations Portal' interface. The main navigation bar includes 'Allocations', 'My Diary', 'My Details', and 'Sign Out'. The current view is 'Allocations' for 'Thu, 06 Sep 18'. A table lists various bookings with columns for Booking ID, Start Date, Start, Position, Pick-up, and Pick-up Location. A right-hand panel titled 'Allocation Details' shows the 'DRIVERS' tab selected, displaying a list of drivers and a detailed view for 'Bernard Appleyard', including his name, type (Driver), status (Available), suitableness (5), and contact number (01904 692269).

Booking ID	Start Date	Start	Position	Pick-up	Pick-up Location
C 10/1021	06/09/2018	06:45	06:50	06:50	Haxby Road, York
C 17/1052	06/09/2018	07:20	07:55	08:00	High Street, Boston Spa
C 19/1056	06/09/2018	07:30	08:05	08:05	Thorpe Lane, Cawood
C 18/1054	06/09/2018	07:45	08:05	08:05	Copmanthorpe, Main Street
C 5/1009	06/09/2018	07:45	08:00	08:00	Askham Bryan, HM Prison
C 1/1000	06/09/2018	07:55	08:10	08:10	Long Marston
C 2/1003	06/09/2018	08:15	08:20	08:20	Shipton
C 13/1040	06/09/2018	09:20	09:30	09:30	Hamilton Drive, Holgate
C 9/1014	06/09/2018	09:35	09:45	09:45	Haxby, The Village
C 12/1037	06/09/2018	10:15	10:20	10:20	10 St Catherines Close, Skelton
C 6/1011	06/09/2018	10:40	10:55	10:55	Mill Lane, Askham Bryan
C 8/1066	06/09/2018	12:10	12:25	12:30	Station Rise, York

Driver Name	Driver Type	Driver ID
Linda Kavanagh	Courier	LAK
Bernard Appleyard	Driver	BA
Bryan Anderson	Driver	BEA
Christopher Hepple	Driver	CRH
David Harvey	Driver	DJH
Darren Matteo	Driver	DSM
George Fitzpatrick	Driver	GRF
Justin Ratcliffe	Driver	JBR
Leonard Skerrett	Driver	LDS
Mike Henderson	Driver	MH
Michael McPherson	Driver	MJM

The Operations portal replicates virtually all the features and tools that are in Coach Manager's back office allocations diary.

- The Operations Portal is fully integrated with our Driver and Client Portals.
- Vehicle allocations are checked to ensure they match the requested vehicle type and are not in the workshop*.
- Driver allocations are checked for driving hours† and licence compliance.
- Work tickets can be pushed to our Driver Portal

* Vehicle Maintenance System Required

† Full version of Coach Manager only

Driver Portal

coachres.com

distinctive systems

My Diary
Welcome Bernard Appleyard
[Allocations](#) | [My Diary](#) | [My Details](#) | [Sign Out](#)

Thursday, 06 September 2018

Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday
6 3	7 2	8 0	9 0	10 3	11 4	12 1

[Accept All Movements](#) | [Decline All Movements](#)

Booking ID	Pick-up	Pick-up Point	Destination	Arrival	Leave	Back	Vehicle ID	Work Ticket	Accept
C 10 / 1021	06:50	Haxby Road, York	Leeds and Bradford Airport	07:45	08:05		YY13 TXD		
C 12 / 1037	10:20	10 St Catherines Close, Skelton	Station Parade, Harrogate	11:05	14:00	14:40	YY13 TXD		
C 2 / 1004	15:50	Forestgate, Haxby, York	Shipton	16:05	16:25		YY13 TXD	No Work Ticket	

Coach Manager | Powered by Distinctive Systems Ltd

The Driver Portal for our Coach Manager private hire and contract booking system allows drivers to access information while away from base.

- Drivers log in securely to an intuitive desktop and mobile friendly website.
- You can define how far into the future drivers can see their work.
- You can release the work tickets when you are ready for drivers to see details.
- Drivers can print, email or download their work tickets directly from the website.
- The traffic office are able to see when a driver has looked at, printed or downloaded a work ticket.
- Optionally, drivers can accept or decline booking they have been allocated to.
- Driver logs for a day will appear in the main diary screen

Client Portal

WELCOME MR WRIGHT | MY ACCOUNT

distinctive systems

COACH HIRE GROUP TRAVEL SCHOOLS GET A QUOTE ABOUT US DRIVERS

My Details My Quotations My Bookings My Statement

My Statement

Invoice No	Invoice Date	Price	VAT	Total	Paid	Outstanding	Pay
16498	25/07/2018	£299.75	£0.00	£299.75	£0.00	£299.75	✓

Bookings

Booking ID	Movement ID	Travel Date	Pick-up	Destination	Price	VAT	Total
5440	8600	21/07/2018	York Sport Village, York	Swimming Baths Kippax, Leeds	£299.75	£0.00	£299.75
16501	15/08/2018	£299.75	£0.00	£299.75	£0.00	£299.75	✓
16526	06/09/2018	£299.75	£0.00	£299.75	£0.00	£299.75	☐

Total To Pay: £599.50

MAKE PAYMENT

The Client Online Portal for our Coach Manager private hire and contract booking system improves the flow of information between your business and your clients.

- Choice of 'Quick Quote' and/or detailed online quotation requests
- Attractive professional quotation emails with vehicle images
- Clients can view and accept quotations online
- Clients can view and check their bookings online
- Clients can view an online statement of account
- Clients can make secure online card payments 24/7
- Clients can login or visit as 'guests'
- Clients can manage their own account details
- Intuitive desktop and mobile friendly interface

This document explains the website requirements and options available to you when opting for the Coach Manager Online Website and Portals.

Hosting Options

The Coach Manager Online Website and Portals need to be hosted on a Microsoft IIS web server. They can either be self-hosted in your own office or they can be hosted on a server managed by Distinctive Systems.

If you opt for the self-hosted option, then please take a look at the supporting Website Hardware document for information about the hardware required.

If you opt for the Distinctive Systems hosted option, there will be a monthly hosting charge as detailed in your quotation. There are a few prerequisites which need to be in place in order for the connection between the hosted web server and the on-premise SQL database to function. We suggest that you discuss these requirements with your IT company and/or internet provider. Should you have any queries Distinctive Systems will be happy to discuss any of the items listed below with you or your IT provider.

We can help with the following:

- A fixed local IP address on the machine which runs the Microsoft SQL Server
- You must be on a recent version of Microsoft SQL Server (2012 minimum, 2016 or higher recommended) with a fixed port

Your IT company or Distinctive Systems can advise you on these items:

- A fixed static public IP address on your internet connection
- A domain or sub-domain; e.g. www.coachcompany.co.uk or bookings.coachcompany.co.uk
- External FTP space with facility to register an SSL certificate (see below)

Your IT company will need to assist with this:

- A modem or router that is capable of creating a port forwarding rule
- A modem or router that is capable of securing the above rule so that only one external IP address is allowed
- An IT support person or company who can help setup, and subsequently support, the requirements above

Should we determine that the equipment currently in use is not able to provide the above requirements, we would recommend the purchase of replacement equipment which we can provide and subsequently support on a chargeable rate.

Internet Connection Requirements

Regardless of whether you go for the self-hosted or Distinctive Systems hosted option you will require an Internet connection. The Internet connection requires a fixed static IP public address.

Most modern Internet connections should be more than capable of being able to work with the Coach Manager website and Portals, but if you are in doubt please contact us so that we can perform some speed tests.

SSL Certificate and FTP Image Hosting

To ensure the Coach Manager website and Portals are secure they requires an SSL Certificate to be in place. We can recommend providers that offer these.

We recommend that the images used on your website are hosted by an FTP provider. To ensure your entire site can be secured we recommend that the images are hosted by a provider that can apply an SSL Certificate to this space and domain. We recommend Krystal who can offer their Amethyst package at a price of £4.99 + VAT per month where images can be securely stored. For more information please visit <https://krystal.co.uk/cloud-hosting/cloud-hosting-features>. If you decide to go ahead with this, please speak to us first.

Third Party Services

This document contains information about optional third party services that can be used with the Coach Manager private hire and contract booking system, including the Coach Manager online website and Portals.

If you have any queries or require any further information about any of the services mentioned below, please do not hesitate to contact our support team and they will be more than happy to help.

For many of the services mentioned below, you can sign up for accounts directly within Coach Manager. If you don't have Coach Manager installed yet we can provide direct links instead.

Online Payment Providers

It is possible to process card payments in real-time with our integrations into Trust Payments or Opayo.

If you have the Client Portal, this allows payments to be made online when a client logs in (e-commerce transactions). In addition, your staff can also process payments when talking to customers on the phone (MOTO transactions).

Trust Payments pricing is tailored to the needs of the operator. For more information please contact us and we will refer you over to the account manager that deals with Distinctive Systems clients.

Pricing for Opayo can be found on their website at <https://www.opayo.co.uk/>.

Loqate

Loqate saves you and your customers valuable time by capturing address details from a supplied postcode in Coach Manager and on the Coach Manager website, helping to create a more professional appearance and ensuring address details are accurately recorded.

Google Analytics

Google Analytics is a free service offered by Google that generates statistics about the visitors to your website. In addition, for users with the online booking module it can be used to track revenue data for e-commerce bookings.

Licencecheck Integration

The Licencecheck integration allows you to access DVLA driver record data and store it within Coach Manager. This data includes contact details, category information, restriction codes, current endorsements and whether a driver's licence or vocational entitlement is currently valid or has expired.

Operators can elect to either manually retrieve the licence details for an individual or group of individuals, or have Coach Manager automatically retrieve licence information on a regular basis.

This service is charged per check with the DVLA.

Coach Hire Exchange

Coach Hire Exchange is a cloud-based passenger recovery and job exchange service for coach and minibus operators. There is no sign-up fee and it is guaranteed there will never be any membership or commission charges.